

Disability Rights of West Virginia (DRWV) is the federally mandated protection and advocacy system for people with disabilities in West Virginia. One of DRWV’s grants is Protection and Advocacy for Voting Access (PAVA). The PAVA grant program allows DRWV to ensure that individuals with disabilities can access full participation in the election process.

Title II of the ADA requires state and local governments (public entities) to ensure that people with disabilities have a full and equal opportunity to vote. The ADA’s provisions apply to all aspects of voting, including polling places. People with disabilities must have the opportunity to be full participants in an integrated civic event.

From April 10-12, 2018, DRWV completed exterior accessibility monitoring of all 43 polling sites in Berkeley County. The exteriors of most polling sites in the county are accessible or easily made temporarily accessible by modifying the polling site entrance, designating accessible parking, and hanging appropriate signage. The sites of most concern are Ridgeway Community Center, Rosemont Grace Brethren, Tomahawk Ruritan Club, and Valley View Elementary.

The table on the following pages lists the ADA standards, if applicable, for each area we surveyed, the issues noted at each site, if any, and suggestions for meeting ADA compliance on election days.

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**Ambrose Towers: No exterior issues.** Per Berkley County Clerk's Office, (BCCO), voters enter main doors.

<b>Back Creek Elementary: 1 issue.</b>	
<b>Issue</b>	<b>Threshold rise is too high.</b> According to principal, voters enter door 10, which has a threshold with a 1½" rise.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>404.2.5</b> Thresholds, if provided at doorways, shall be ½ inch (13 mm) high maximum. Raised thresholds and changes in level at doorways shall comply with 302 and 303.
<b>Suggestions for ADA Compliance</b>	An angled entry mat/threshold mat could be used to make entry accessible.

<b>Bedington Elementary: 1 issue.</b>	
<b>Issue</b>	<b>Grate openings are too wide.</b> Per secretary voters enter main door, 1, which has a grate before its stoop. The openings in the grate are 1¼", and the openings run parallel to the direction of travel.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>302.3</b> Openings in floor or ground surfaces shall not allow passage of a sphere more than ½ inch (13 mm) diameter except as allowed in 407.4.3, 409.4.3, 410.4, 810.5.3 and 810.10. Elongated openings shall be placed so that the long dimension is perpendicular to the dominant direction of travel.
<b>Suggestions for ADA Compliance</b>	Grate could be covered by a firm mat, flattened portable ramp or firm covering.

**Bedington Fire Department: No exterior issues.** Per BCCO, voters enter double-doors at back of building.



<b>Berkeley Heights Elementary: 2 issues.</b>	
<b>Issue 1</b>	<p><b>Accessible parking is not on the shortest route to voter entry.</b></p> <p>Accessible parking is designated near the front entrance of the school; however, according to the school secretary, voters enter the back of the school, door 17, where there is no designated accessible parking.</p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>208.3.1</b> Parking spaces complying with 502 that serve a particular building or facility shall be located on the shortest accessible route from parking to an entrance complying with 206.4.</p>
<b>Suggestions for ADA Compliance</b>	<p>Designate spaces in the parking area near voter entry. If only one space is designated, it must be a van accessible space with aisle.</p>

<b>Issue 2</b>	<p><b>Ramp has no landing.</b> The ramp at door 17 does not have a landing.</p>
<p><b>2010 ADA Standards for Accessible Design Requirements</b></p>	<p><b>404.2.4.4</b> Floor or Ground Surface. Floor or ground surface within required maneuvering clearances shall comply with 302. Changes in level are not permitted.</p> <p><b>405.7</b> Ramps shall have landings at the top and the bottom of each ramp run. Landings shall comply with 405.7.</p> <p><b>405.7.1</b> Slope. Landings shall comply with 302. Changes in level are not permitted.</p> <p><b>405.7.2</b> Width. The landing clear width shall be at least as wide as the widest ramp run leading to the landing.</p> <p><b>405.7.3</b> Length. The landing clear length shall be 60 inches (1525 mm) long minimum.</p> <p><b>405.7.4</b> Change in Direction. Ramps that change direction between runs at landings shall have a clear landing 60 inches (1525 mm) minimum by 60 inches (1525 mm) minimum.</p> <p><b>405.7.5</b> Doorways. Where doorways are located adjacent to a ramp landing, maneuvering clearances required by 404.2.4 and 404.3.2 shall be permitted to overlap the required landing area.</p>
<p><b>Suggestions for ADA Compliance</b></p>	<p>The ramp could be rebuilt with a landing.</p> <p>An easier solution would be to use a different entrance that is accessible.</p>

**Bethel Assembly of God: No exterior issues.** Per BCCO, voters use front double-doors of building behind church.

**Bunker Hill Elementary: No exterior issues.** Per principal, voters enter main door 1.

<b>Bunker Hill United Methodist: 2 issues.</b>	
<b>Issue 1</b>	<p><b>Accessible parking is not on the shortest route to voter entry.</b> There are designated accessible parking spaces only on the left side of the church, near the front of the building; however, voter entry is at the back of the building.</p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>208.3.1</b> Parking spaces complying with 502 that serve a particular building or facility shall be located on the shortest accessible route from parking to an entrance complying with 206.4.</p>
<b>Suggestions for ADA Compliance</b>	<p>On Election Day, designate spaces in the back parking area near voter entry. If only one space is designated, it must be a van accessible space with aisle.</p>

<b>Issue 2</b>	<b>Parking and route to voter entry are on an unstable surface.</b> Parking area and route to voter door is made of loose gravel.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>302.1</b> Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302. <b>502.4</b> Parking spaces and access aisles serving them shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted.
<b>Suggestions for ADA Compliance</b>	A core-gravel system, pavers, or other material could be used to create a stable surface for parking and route to entrance.

**Burke Street School: No exterior issues. Suggestion:** According to principal, voters enter main front door on Burke Street; however, the only curb access is at the end of the block at the corner of Raleigh and Burke Streets. This creates a long route for the voter who is disabled. The principal is willing to have door 6, located at the back of the building, unlocked. This door is accessible and accessible parking could be designated near it; this entry leads directly into voting area. Signs would be needed at the front entry and along front sidewalk path leading people to accessible entry.

**DHHR Martinsburg: No exterior issues.** Per secretary, voters enter main front doors.

**Eagle Intermediate School: No exterior issues.** Per secretary, voters enter main front doors.

<b>Faith Baptist Church: 4 issues.</b>
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<b>Issue 1</b>	<p><b>Accessible parking is not on the shortest route to voter entry.</b></p> <p>There are accessible parking spaces designated on the opposite side of the building, but none in the parking area near where voters enter.</p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>208.3.1</b> Parking spaces complying with 502 that serve a particular building or facility shall be located on the shortest accessible route from parking to an entrance complying with 206.4.</p>
<b>Suggestions for ADA Compliance</b>	<p>On Election Day, designate parking spaces near voter entry. If only one space is designated, it must be a van accessible space with aisle.</p>
<b>Issue 2</b>	<p><b>Parking is on unstable surface.</b></p> <p>Parking area is made of loose gravel.</p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>302.1</b> Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302.</p> <p><b>502.4</b> Parking spaces and access aisles serving them shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted.</p>
<b>Suggestions for ADA Compliance</b>	<p>A core-gravel system, pavers, or other material could be used to create a stable surface for parking and route to entrance.</p>

<b>Issue 3</b>	<b>Route to voter entry is uneven.</b> From parking space to concrete stoop there is loose gravel and a 1" rise from gravel to stoop.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>303.4</b> Changes in level greater than ½ inch (13 mm) high shall be ramped, and shall comply with 405 or 406.
<b>Suggestions for ADA Compliance</b>	A portable ramp or curb ramp could be used. If a portable ramp is used, it could be laid out flat to create a stable surface from designated accessible parking space to concrete stoop. If a curb ramp is used, it would need to connect from a stable surface to concrete stoop.
<b>Issue 4</b>	<b>Threshold rise is too high.</b> Threshold at entrance door has 7½" rise.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>404.2.5</b> Thresholds, if provided at doorways, shall be ½ inch (13 mm) high maximum. Raised thresholds and changes in level at doorways shall comply with 302 and 303.
<b>Suggestions for ADA Compliance</b>	A ramp is needed to make this entrance accessible. For every inch of height, a foot of ramp is needed for the slope of the ramp to be accessible.

**Faith Christian Academy: No exterior issues.** Per secretary, voters enter gym via breezeway.

<b>Gerrardstown Elementary: 1 issue.</b>
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<p><b>Issue</b></p>	<p><b>Ramp has no landing.</b> According to secretary, voters enter doors 18 that has a ramp which extends all the way to the threshold (no landing).</p>
<p><b>2010 ADA Standards for Accessible Design Requirements</b></p>	<p><b>404.2.4.4 Floor or Ground Surface.</b> Floor or ground surface within required maneuvering clearances shall comply with 302. Changes in level are not permitted.</p> <p><b>405.7 Ramps</b> shall have landings at the top and the bottom of each ramp run. Landings shall comply with 405.7.</p> <p><b>405.7.1 Slope.</b> Landings shall comply with 302. Changes in level are not permitted.</p> <p><b>405.7.2 Width.</b> The landing clear width shall be at least as wide as the widest ramp run leading to the landing.</p> <p><b>405.7.3 Length.</b> The landing clear length shall be 60 inches (1525 mm) long minimum.</p> <p><b>405.7.4 Change in Direction.</b> Ramps that change direction between runs at landings shall have a clear landing 60 inches (1525 mm) minimum by 60 inches (1525 mm) minimum.</p> <p><b>405.7.5 Doorways.</b> Where doorways are located adjacent to a ramp landing, maneuvering clearances required by 404.2.4 and 404.3.2 shall be permitted to overlap the required landing area.</p>

<b>Suggestions for ADA Compliance</b>	A different accessible entrance could be used.  Another option would be to have this door propped open, have a poll worker stationed there to open the door, or have ballot call alert system at the foot of the ramp.
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**Hedgesville Elementary: No exterior issues.** Per secretary, voters enter bottom door 2.

<b>Hedgesville High: 1 issue.</b>	
<b>Issue</b>	<b>Accessible parking is not on the shortest route to voter entry.</b> Accessible parking is designated near the main entrance of the school; voters, however, enter the left end of the building where “Faculty Only” spaces are designated.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>208.3.1</b> Parking spaces complying with 502 that serve a particular building or facility shall be located on the shortest accessible route from parking to an entrance complying with 206.4.
<b>Suggestions for ADA Compliance</b>	Designate accessible parking near voter entrance. If only one space is designated, it must be a van accessible space with aisle.

**Howard/Burkhart Terminal: No exterior issues.** Per secretary, voters enter the left end of the terminal.

**James Rumsey Vo-Tech: No exterior issues.** Per secretary, voters enter doors 27 and 28 near loading dock.

<b>Junior Order of United Am. Mechanics Lodge: 3 issues.</b>
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<b>Issue 1</b>	<p><b>No designated parking.</b> There are no parking spaces designated for accessibility.</p>
<p><b>2010 ADA Standards for Accessible Design Requirements</b></p>	<p><b>502.1</b> Car and van parking spaces shall comply with 502. Where parking spaces are marked with lines, width measurements of parking spaces and access aisles shall be made from the centerline of the markings.</p> <p>EXCEPTION: Where parking spaces or access aisles are not adjacent to another parking space or access aisle, measurements shall be permitted to include the full width of the line defining the parking space or access aisle.</p> <p><b>502.2</b> Vehicle Spaces. Car parking spaces shall be 96 inches (2440 mm) wide minimum and van parking spaces shall be 132 inches (3350 mm) wide minimum, shall be marked to define the width, and shall have an adjacent access aisle complying with 502.3.</p> <p>EXCEPTION: Van parking spaces shall be permitted to be 96 inches (2440 mm) wide minimum where the access aisle is 96 inches (2440 mm) wide minimum.</p> <p>If more than 25 parking spaces are provided to voters, see 208.2 for the number of accessible parking spaces required.</p>
<p><b>Suggestions for ADA Compliance</b></p>	<p>Use accessible signage to designate a parking space on Election Day. If only one space is designated, it must be a van accessible space with aisle.</p>

<b>Issue 2</b>	<p><b>Parking and route to entry are on unstable surface.</b></p> <p>Parking area and route to door are made of loose gravel.</p>
<p><b>2010 ADA Standards for Accessible Design Requirements</b></p>	<p><b>302.1</b> Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302.</p> <p><b>502.4</b> Parking spaces and access aisles serving them shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted.</p>
<p><b>Suggestions for ADA Compliance</b></p>	<p>A core-gravel system, pavers, or other material could be used to create a stable surface for parking and route to entrance.</p>

<b>Issue 3</b>	<b>Door handle is inaccessible.</b> According to BCCO, voters enter back door that has a turn knob and requires twisting of the wrist.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>309. 4</b> Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds (22.2 N) maximum.  <b>404.2.7</b> Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with 309.4. Operable parts of such hardware shall be 34 inches (865 mm) minimum and 48 inches (1220 mm) maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.
<b>Suggestions for ADA Compliance</b>	Have the door propped open during polling; use a temporary doorbell or ballot call alert system; use a door knob gripper with levers; or have poll worker stationed at the door.

**Marlowe Elementary: No exterior issues.** Per secretary, voters enter cafeteria doors on a separate building behind the school; building is accessed via playground gate.

**Martinsburg High: 1 issue.**

<b>Issue</b>	<b>Route to voter entry is uneven.</b> The designated accessible parking near voter entry leads to path with an island cut-out that as a 2" rise.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>303.4</b> Changes in level greater than ½ inch (13 mm) high shall be ramped, and shall comply with 405 or 406.
<b>Suggestions for ADA Compliance</b>	Use a curb ramp or designate accessible parking curbside to bypass the island.

**Masonic Hall: 2 issues.**

<p><b>Issue 1</b></p>	<p><b>No designated parking.</b> There are no parking spaces designated for accessibility.</p>
<p><b>2010 ADA Standards for Accessible Design Requirements</b></p>	<p><b>502.1</b> Car and van parking spaces shall comply with 502. Where parking spaces are marked with lines, width measurements of parking spaces and access aisles shall be made from the centerline of the markings.</p> <p>EXCEPTION: Where parking spaces or access aisles are not adjacent to another parking space or access aisle, measurements shall be permitted to include the full width of the line defining the parking space or access aisle.</p> <p><b>502.2</b> Vehicle Spaces. Car parking spaces shall be 96 inches (2440 mm) wide minimum and van parking spaces shall be 132 inches (3350 mm) wide minimum, shall be marked to define the width, and shall have an adjacent access aisle complying with 502.3.</p> <p>EXCEPTION: Van parking spaces shall be permitted to be 96 inches (2440 mm) wide minimum where the access aisle is 96 inches (2440 mm) wide minimum.</p> <p>If more than 25 parking spaces are provided to voters, see 208.2 for the number of accessible parking spaces required.</p>

<p><b>Suggestions for ADA Compliance</b></p>	<p>Parking will need to be designated curbside because parking lots are made of gravel and grass which is an unstable, non-compliant surface.</p> <p>Use accessible signage to designate a parking space on Election Day. If only one space is designated, it must be a van accessible space with aisle.</p>
<p><b>Issue 2</b></p>	<p><b>Door hardware is inaccessible.</b> Front screen door is inaccessible due to knob handle that requires twisting of the wrist. Front inner door is inaccessible due to pinching and simultaneous pull required to open door.</p>
<p><b>2010 ADA Standards for Accessible Design Requirements</b></p>	<p><b>309. 4</b> Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds (22.2 N) maximum.</p> <p><b>404.2.7</b> Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with 309.4. Operable parts of such hardware shall be 34 inches (865 mm) minimum and 48 inches (1220 mm) maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.</p>
<p><b>Suggestions for ADA Compliance</b></p>	<p>Have the door propped open during polling; use a temporary doorbell or ballot call alert system; use a door knob gripper with levers; or have poll worker stationed at the door.</p>

**Mt. Ridge Intermediate: No exterior issues.** Per secretary, voters enter main door 1.

**Musselmen Middle School: 1 issue.**

<b>Issue</b>	<b>Accessible parking is not on the shortest route to voter entry.</b> Parking lot is on the right end of campus and voters enter front main door located in the middle of campus.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>208.3.1</b> Parking spaces complying with 502 that serve a particular building or facility shall be located on the shortest accessible route from parking to an entrance complying with 206.4.
<b>Suggestions for ADA Compliance</b>	On Election Day, designate accessible parking spaces curbside near main entrance. If only one space is designated, it must be a van accessible space with aisle.

**North Middle School: No exterior issues.** Per secretary, voters enter main front doors.

**Opequon Elementary: No exterior issues.** Per secretary, voters enter main front doors.

**Orchardview Elementary: No exterior issues.** Per secretary, voters enter main front doors.

**Otterbein United Methodist: No exterior issues.** Per BCCO, voters enter back door.

**Potomac Intermediate: No exterior issues.** Per secretary, voters enter front main doors.

**Ridgeway Community Center: 5 issues.**

<b>Issue 1</b>	<p><b>No designated parking.</b> There are no parking spaces designated for accessibility.</p>
<p><b>2010 ADA Standards for Accessible Design Requirements</b></p>	<p><b>502.1</b> Car and van parking spaces shall comply with 502. Where parking spaces are marked with lines, width measurements of parking spaces and access aisles shall be made from the centerline of the markings.</p> <p>EXCEPTION: Where parking spaces or access aisles are not adjacent to another parking space or access aisle, measurements shall be permitted to include the full width of the line defining the parking space or access aisle.</p> <p><b>502.2</b> Vehicle Spaces. Car parking spaces shall be 96 inches (2440 mm) wide minimum and van parking spaces shall be 132 inches (3350 mm) wide minimum, shall be marked to define the width, and shall have an adjacent access aisle complying with 502.3.</p> <p>EXCEPTION: Van parking spaces shall be permitted to be 96 inches (2440 mm) wide minimum where the access aisle is 96 inches (2440 mm) wide minimum.</p> <p>If more than 25 parking spaces are provided to voters, see 208.2 for the number of accessible parking spaces required.</p>
<p><b>Suggestions for ADA Compliance</b></p>	<p>Use accessible signage to designate a parking space on Election Day. If only one space is designated, it must be a van accessible space with aisle.</p>



<b>Issue 2</b>	<b>Parking is on unstable surface.</b> Parking area is uneven gravel and grass.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>302.1</b> Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302.  <b>502.4</b> Parking spaces and access aisles serving them shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted.
<b>Suggestions for ADA Compliance</b>	A core-gravel system, pavers, or other material could be used to create a stable surface for parking and route to entrance.
<b>Issue 3</b>	<b>Potential route to voter entry is uneven and inaccessible.</b> Multiple attempts were made to the BCCO to confirm voter entry for this site, and it is still undetermined. Voter entry is said to be “door facing Speck Run Road.” There are 3 doors that face Speck Run Road, one of which is inaccessible due to steps that have 5” to 6” rises.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>303.4</b> Changes in level greater than ½ inch (13 mm) high shall be ramped and shall comply with 405 or 406.
<b>Suggestions for ADA Compliance</b>	Once voter entry is known, this may be a non-issue.  A ramp would need to be provided to make this entry accessible.

<b>Issue 4</b>	<p><b>Threshold rise is too high at potential voter entrance.</b></p> <p>Threshold of the right door facing Speck Run Road has a 3" rise.</p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>404.2.5</b> Thresholds, if provided at doorways, shall be ½ inch (13 mm) high maximum. Raised thresholds and changes in level at doorways shall comply with 302 and 303.</p>
<b>Suggestions for ADA Compliance</b>	<p>Once voter entry is known, this may be a non-issue.</p> <p>An angled entry mat/threshold mat could be used to make entry accessible.</p>

<b>Issue 5</b>	<p><b>Door hardware is inaccessible.</b> All doors facing Speck Run Road have turn knobs that require twisting of the wrist.</p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>309.4</b> Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds (22.2 N) maximum.</p> <p><b>404.2.7</b> Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with 309.4. Operable parts of such hardware shall be 34 inches (865 mm) minimum and 48 inches (1220 mm) maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.</p>
<b>Suggestions for ADA Compliance</b>	<p>Have the door propped open during polling; use a temporary doorbell or ballot call alert system; use a door knob gripper with levers; or have poll worker stationed at the door.</p>

**Rosemont Elementary: 1 issue.**

<p><b>Issue</b></p>	<p><b>No designated parking.</b> There are no parking spaces designated for accessibility in area near voter entry. According to BCCO, voters enter unmarked double doors near “FDC” sign at back of school.</p>
<p><b>2010 ADA Standards for Accessible Design Requirements</b></p>	<p><b>502.1</b> Car and van parking spaces shall comply with 502. Where parking spaces are marked with lines, width measurements of parking spaces and access aisles shall be made from the centerline of the markings.</p> <p>EXCEPTION: Where parking spaces or access aisles are not adjacent to another parking space or access aisle, measurements shall be permitted to include the full width of the line defining the parking space or access aisle.</p> <p><b>502.2</b> Vehicle Spaces. Car parking spaces shall be 96 inches (2440 mm) wide minimum and van parking spaces shall be 132 inches (3350 mm) wide minimum, shall be marked to define the width, and shall have an adjacent access aisle complying with 502.3.</p> <p>EXCEPTION: Van parking spaces shall be permitted to be 96 inches (2440 mm) wide minimum where the access aisle is 96 inches (2440 mm) wide minimum. If more than 25 parking spaces are provided to voters, see 208.2 for the number of accessible parking spaces required.</p>
<p><b>Suggestions for ADA Compliance</b></p>	<p>Use accessible signage to designate a parking space on Election Day. If only one space is designated, it must be a van accessible space with aisle.</p>

<b>Rosemont Grace Brethren: 3 issues. Voter entry unknown. Per BCCO, voters use door 9; doors are un-numbered on the outside. Multiple attempts were made to ascertain voter entry.</b>	
<b>Issue 1</b>	<p><b>Accessible parking is not on the shortest route to voter entry.</b></p> <p>There is one designated accessible parking space at the front left side of the sanctuary. According to BCCO, no voting occurs in the sanctuaries of churches that are used as polling sites in Berkeley County.</p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>208.3.1</b> Parking spaces complying with 502 that serve a particular building or facility shall be located on the shortest accessible route from parking to an entrance complying with 206.4.</p>
<b>Suggestions for ADA Compliance</b>	<p>Since voter door is unknown, this may not be an issue. Going on the information provided that sanctuaries are not used for voting, it would mean this space is far from the other possible voter doors at the back of the church, or on the left side of the building.</p> <p>Designate accessible parking near voter entry door. If only one accessible space is designated, it must be a van accessible space with aisle.</p>

<b>Issue 2</b>	<p><b>Ramp is too steep.</b> There is one ramped entrance on the left, front side of the building that has a slope of 9.2%.</p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>405.2</b> Ramp runs shall have a running slope not steeper than 1:12 (8.3%).</p>
<b>Suggestions for ADA Compliance</b>	<p>Ramp could be rebuilt with appropriate slope, or a different door could be used for voter entry.</p> <p>It's unlikely that the door at the top of this ramp is used for voter entry since it appears to lead directly into the sanctuary.</p>
<b>Issue 3</b>	<p><b>Route to voter entry is uneven and inaccessible.</b> The entrance on the back of the church has 3 steps to descend with at least a 20" drop to reach the door.</p> <p>The portico entrance on the right side of the building has 3 steps to ascend, totaling more than a 20" rise to reach the doors.</p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>303.4</b> Changes in level greater than ½ inch (13 mm) high shall be ramped, and shall comply with 405 or 406.</p>
<b>Suggestions for ADA Compliance</b>	<p>A ramp is needed to access the portico doors; for every inch of rise, a foot in length is required. It is unlikely that there is space at this entrance for a 20' plus ramp.</p> <p>The back door is inaccessible and cannot be ramped.</p>

**South Middle School: No exterior issues.** Per principal, voters enter main doors.

<b>Spring Mills Middle School: 1 issue.</b>	
<b>Issue</b>	<b>Ramp is too steep.</b> The curb ramp access to main entrance, door 1, which is also voter entry, has a slope of 8.6% to 8.9%.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>405.2</b> Ramp runs shall have a running slope not steeper than 1:12 (8.3%).
<b>Suggestions for ADA Compliance</b>	Ramp could be rebuilt to meet slope requirements.  An alternate route or different entrance could be used.

**Spring Mills Primary: No exterior issues.** Per vice principal, voters enter doors 15.

**St Luke's United Methodist: No exterior issues.** Per secretary, voter entry varies according to events happening at the church. Either the main entry is used (inaccessible due to descending stairs) or the door to the kitchen (inaccessible due to threshold rise)—however, she said that the accessible entrance along the left side of the building is always open on Election Day.

**Senior Services Center: 1 issue.**

<b>Issue</b>	<p><b>Directional signs needed to accessible entrance.</b>  According to secretary, voters use the Annex building that only has an accessible route on the right side of the building. The accessible route is on the opposite side of the building from the main parking area; thus signs are needed to guide people to the accessible route.  <i>(There is a ramped sidewalk path from the main parking area on the left side of the Annex, but this path leads to steps.)</i></p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>216.6</b> Where not all entrances comply with 404, entrances complying with 404 shall be identified by the International Symbol of Accessibility complying with 703.7.2.1.</p> <p>Directional signs complying with 703.5 that indicate the location of the nearest entrance complying with 404 shall be provided at entrances that do not comply with 404.</p>
<b>Suggestions for ADA Compliance</b>	<p>Accessibility signs that point to the small parking area on the right side of the Annex are needed at the corner of the sidewalk on the left side of the building, and near the short car path that leads from main parking area to small parking area on the right side of the Annex.</p>

**The Woods Spa & Resort: 2 issues.**



<b>Issue 1</b>	<p><b>No designated parking.</b> There are no parking spaces designated for accessibility in the area close to voter entry.</p>
<p><b>2010 ADA Standards for Accessible Design Requirements</b></p>	<p><b>502.1</b> Car and van parking spaces shall comply with 502. Where parking spaces are marked with lines, width measurements of parking spaces and access aisles shall be made from the centerline of the markings.</p> <p>EXCEPTION: Where parking spaces or access aisles are not adjacent to another parking space or access aisle, measurements shall be permitted to include the full width of the line defining the parking space or access aisle.</p> <p><b>502.2</b> Vehicle Spaces. Car parking spaces shall be 96 inches (2440 mm) wide minimum and van parking spaces shall be 132 inches (3350 mm) wide minimum, shall be marked to define the width, and shall have an adjacent access aisle complying with 502.3.</p> <p>EXCEPTION: Van parking spaces shall be permitted to be 96 inches (2440 mm) wide minimum where the access aisle is 96 inches (2440 mm) wide minimum.</p> <p>If more than 25 parking spaces are provided to voters, see 208.2 for the number of accessible parking spaces required.</p>
<p><b>Suggestions for ADA Compliance</b></p>	<p>Use accessible signage to designate a parking space on Election Day. If only one space is designated, it must be a van accessible space with aisle.</p>

<b>Issue 2</b>	<b>Directional signs needed to accessible entrance.</b> According to office worker, voters enter back doors to the indoor tennis court. These doors are on a lower level than the Spa entrance and are accessed from a different road and parking lot. According to the worker, people often come to the spa entrance because they are unsure of where to enter for voting.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>216.6</b> Where not all entrances comply with 404, entrances complying with 404 shall be identified by the International Symbol of Accessibility complying with 703.7.2.1.  Directional signs complying with 703.5 that indicate the location of the nearest entrance complying with 404 shall be provided at entrances that do not comply with 404.
<b>Suggestions for ADA Compliance</b>	Accessibility and Vote Here signs are needed at: <ul style="list-style-type: none"> <li>• the head of the road that leads to the tennis building entrance</li> <li>• the edge of the parking area where people enter to park</li> <li>• and along the path to the voter door</li> </ul>

**Tomahawk Intermediate School: No exterior issues.** Per secretary, voters enter doors 11.

**Tomahawk Ruritan Club: 5 issues. Voter door is unknown.** Per BCCO, voters use door facing Back Creek Road. All 3 entries are perpendicular to Back Creek Road. Multiple attempts made to ascertain voter entry.

<b>Issue 1</b>	<b>Parking is on unstable surface.</b> Parking area is uneven gravel and grass.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>302.1</b> Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302.  <b>502.4</b> Parking spaces and access aisles serving them shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted.
<b>Suggestions for ADA Compliance</b>	A core-gravel system, pavers, or other material could be used to create a stable surface for parking.
<b>Issue 2</b>	<b>Routes to all doors are on unstable surfaces.</b> Gravel, grass, and deteriorating concrete are on the route from parking to voter entry.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>302.1</b> Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302.
<b>Suggestions for ADA Compliance</b>	A core-gravel system, pavers, or other material could be used to create a stable surface for route to entrance.

<b>Issue 3</b>	<p><b>Route to voter entry is uneven.</b>  The middle door has a step with a 5" rise.  The paved path to double doors on the left end of building has a 3½" rise from parking area to pavement, and a 4" gap between the path's end and the concrete pad in front of doors.</p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>303.4</b> Changes in level greater than ½ inch (13 mm) high shall be ramped and shall comply with 405 or 406.</p>
<b>Suggestions for ADA Compliance</b>	<p>Since voter door is unknown, these may not be issues.  If middle door is used, a portable ramp could be used.  If left doors are used, a portable ramp could be used, bypassing the paved path.</p>
<b>Issue 4</b>	<p><b>Threshold rises are too high.</b>  Threshold at right door (nearest Back Creek Road) has a 1½" rise.  Threshold at middle door has 2" rise.  Threshold at left double-doors has a 1" rise.</p>
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>404.2.5</b> Thresholds, if provided at doorways, shall be ½ inch (13 mm) high maximum. Raised thresholds and changes in level at doorways shall comply with 302 and 303.</p>
<b>Suggestions for ADA Compliance</b>	<p>Right door--a threshold plate or an angled entry mat could be used.  Middle door—if a portable ramp is used for the step, it could extend all the way to the threshold.  Left door—an angled entry mat could be used.</p>

<b>Issue 5</b>	<b>Door hardware is inaccessible.</b> All doors have turn knobs that require twisting of the wrist.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<p><b>309. 4</b> Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds (22.2 N) maximum.</p> <p><b>404.2.7</b> Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with 309.4. Operable parts of such hardware shall be 34 inches (865 mm) minimum and 48 inches (1220 mm) maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.</p>
<b>Suggestions for ADA Compliance</b>	Have the door propped open during polling; use a temporary doorbell or ballot call alert system; use a doorknob gripper with levers; or have poll worker stationed at the door.

<b>Trinity Lutheran Church: 1 issue.</b>	
<b>Issue</b>	<b>Ramp is too steep.</b> The slope of the curb ramp to voter route has a slope of 9.1%.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>405.2</b> Ramp runs shall have a running slope not steeper than 1:12 (8.3%).
<b>Suggestions for ADA Compliance</b>	<p>Ramp could be rebuilt with correct slope.</p> <p>A portable ramp could be extended from the parking area to sidewalk.</p>

<b>Tuscarora Elementary: 1 issue.</b>	
<b>Issue</b>	<b>Accessible parking is not on the shortest route to voter entry.</b> There are designated accessible spaces near the front entrance of the school, however, according to the principal, voters enter door 14 located at the right, back of the building. In the parking area near the door there are no spaces designated for accessible parking.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>208.3.1</b> Parking spaces complying with 502 that serve a particular building or facility shall be located on the shortest accessible route from parking to an entrance complying with 206.4.
<b>Suggestions for ADA Compliance</b>	Designate accessible parking near voter door.

<b>Valley View Elementary: 2 issues.</b>	
<b>Issue 1</b>	<b>Ramp is too steep.</b> The ramp leading to voter door 19 has a slope of 9.4% to 10.1%.
<b>2010 ADA Standards for Accessible Design Requirements</b>	<b>405.2</b> Ramp runs shall have a running slope not steeper than 1:12 (8.3%).
<b>Suggestions for ADA Compliance</b>	Ramp could be rebuilt to meet ADA standards, or a different entrance could be used.

<b>Issue 2</b>	<p><b>Ramp has no landing.</b> The ramp at door 19 leads all the way to the door threshold.</p>
<p><b>2010 ADA Standards for Accessible Design Requirements</b></p>	<p><b>404.2.4.4</b> Floor or Ground Surface. Floor or ground surface within required maneuvering clearances shall comply with 302. Changes in level are not permitted.</p> <p><b>405.7</b> Ramps shall have landings at the top and the bottom of each ramp run. Landings shall comply with 405.7.</p> <p><b>405.7.1</b> Slope. Landings shall comply with 302. Changes in level are not permitted.</p> <p><b>405.7.2</b> Width. The landing clear width shall be at least as wide as the widest ramp run leading to the landing.</p> <p><b>405.7.3</b> Length. The landing clear length shall be 60 inches (1525 mm) long minimum.</p> <p><b>405.7.4</b> Change in Direction. Ramps that change direction between runs at landings shall have a clear landing 60 inches (1525 mm) minimum by 60 inches (1525 mm) minimum.</p> <p><b>405.7.5</b> Doorways. Where doorways are located adjacent to a ramp landing, maneuvering clearances required by 404.2.4 and 404.3.2 shall be permitted to overlap the required landing area.</p>
<p><b>Suggestions for ADA Compliance</b></p>	<p>Because this ramp is also too steep, it needs to be rebuilt or a different entrance needs to be used.</p>

Several temporary solutions have been offered for making polling sites across Berkeley County accessible, and many of these solutions can easily be found online or at your local hardware store. An additional resource is West Virginia University's Center for Excellence in Disabilities WVATS (West Virginia Assistive Technology System) program. This program has portable ramps to loan for free, although pickup and drop-off of the ramps are required. Enclosed is a brochure with information for contacting WVATS.

The **2010 ADA Standards for Accessible Designs** referenced in this report can be found online at:

[https://www.ada.gov/regs2010/2010ADAStandards/2010ADAStandards\\_prt.pdf](https://www.ada.gov/regs2010/2010ADAStandards/2010ADAStandards_prt.pdf)

Four other valuable resources have been included for your reference:

- ADA Checklist for Polling Places
- The Americans with Disabilities Act and Other Federal Laws Protecting the Rights of Voters with Disabilities
- Solutions for Five Common ADA Access Problems at Polling Places
- ADA Quick Tips Tax Incentives

The ADA requires that public entities ensure that people with disabilities can access and use all voting facilities. Because a mix of public and private facilities are used as polling places, public entities may ensure Election Day accessibility of a polling place by using low-cost, temporary measures, such as portable ramps or door stops, rather than making permanent modifications to a building. If temporary measures will not fix a barrier, and public entities are unable to make a permanent modification to fix the barrier, then the public entity must look for an alternative, accessible polling place.